



CAPABILITY STATEMENT

Green Career Services, LLC

"Our mission is to contribute world-class project management, consulting, and leadership for sustainability to create green career opportunities for individuals, businesses, organizations, international trade, and humanitarian missions."

VENDOR INFORMATION

Business License	1501039670	Website	Contact
Tax ID Number	814367322	GREENCAREERSLLC.COM	DEBRA CLARK – OWNER
DUNS Number	080457858		
CAGE Code	7RK95		
Address	Green Career Services 3800 Wendell Drive, SW Warehouse Suite #106-A Atlanta, GA 30336		
Phone	708.888.1809 770.203.3928		
Business Classification:	WOSB & EDWOSB CERTIFIED		
NAICS codes:	423930	541620	5461311 811212
Product codes:	SIC (5093000- 509302)	SIC (87489905)	SIC (73610100)
Email	OFFICE @ GREENCAREERSLLC.COM	GREENCAREERSERVICES@GMAIL.COM	

II. Summary

Green Career Services provides environmental staffing allowing the organizations, nonprofits and business enterprise to focus on its core business while minimizing the impact of employee acquisition and management. Potential candidates are equipped for employment with our state of the art technical training, management and personal development solutions to increase employment opportunities for hire within our emerging Green Economy.

GCS leads by example and is committed providing career/job choices that will improve the environmental quality of our land, air and water, with green building design, alternative energy models and educational services to reduce our impact on the environment, foster sustainability, and raise awareness of the global impact of our everyday activities. Our services are organized in areas of: Environmental Education, Manufacturing, Green Building & Design, Alternative Energy Administrative Management and General Management Consulting Services; Human Resources Consulting Services; Professional Management Development Training and Personnel Employment Services

As a Diverse, Economically Disadvantaged Women Owned Small Business (EDWOSB)
Women Owned Small Business (WOSB)
Small Business with a various community engagement and customer service experience and commitment.
We are committed to excellence in creating innovative and flexible eco-oriented solutions for our clients.

What sets GCS apart from the competition? **R2 Standard | SERI - Sustainable Electronics Recycling**

- ◆ Our Knowledge of our Emerging Green Industries (Alternative Energy, Construction)
- ◆ Performance-Based Processes in Administration and Management in Education, Integrated Solutions
- ◆ Teams for Education, Training and Career Development
- ◆ Environmental Education and Awareness Campaigns
- ◆ Strategic Mix of Technology and Business (Eco-Tech Micro Centres)

Certifications

- ◆ Economically Disadvantaged Women Owned Small Business (EDWOSB)
- ◆ Women Owned Small Business
- ◆ ZERO Waste Certificate
- ◆ Project Management Certificate
- ◆ Real Estate Certificate
- ◆ Property Management Training & Development

Administrative Staff

- ◆ DEBRA CLARK – OWNER
PROJECT MANAGER
- ◆ JOHN REDDIEN – SALES & OPERATIONS
- ◆ DAVID KNIGHT- GREEN JOB TRAINING & DEVELOPMENT



- ◆ BOBBY MEADOWS ◆ NATE DINGLE
- ◆ TECHNICAL DIRECTOR
- ◆ IT- CYBER SECURITY
- ◆ TRAINING & DEVELOPMENT
- ◆ MUSTAPHA AYANA- GHANA
- ◆ WILMA KRUGER- BRAZIL
- ◆ STRATEGIC PROPERTIES- SOUTH –NORTH AMERICA



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Solutions

Our strategic planning experts and business professionals assess, develop, design, implement and evaluate solutions in the areas of:

- ◆ Environmental Education and Management Consulting Services
- ◆ Administrative Management and General Management Consulting Services
- ◆ Professional Management Development Training
- ◆ Personnel Employment Services

Clients

- Hagos Park Apts.
- Strategic Properties
- Shamrock Gardens Apts.
- Inspiration Station Academy
- Royal Oaks Apts.
- Central Park Apts.
- Golfvista Apts.
- GreenSHADES Foundation
- Soaring Eagles Trg & Dev.
- Atlanta Workforce Dev.
- Charitable Connections
- Camp Village
- South Fulton Parkway-GS Eco-Village

Detailed Services

Administrative Management and General Management Consulting Services

- Advice and assistance to businesses
- Financial planning and budgetary
- Records management
- Office Planning
- Strategic/organizational planning
- Program evaluation
- New business startup
- Business process improvement
- Accounting Services
- Policy review development

Human Resources Consulting Services

- Needs assessment- Employee Assessment
- Strategic planning
- Feasibility assessment
- Human resource management
- Workflow optimization
- Compliance and reporting
- Personnel / Employee Management

Environmental Consulting and Professional Development Training

- Environmental Education workshops, courses and seminars for professional training development
- Facilitate job specifications, computer training
- Career development
- Employer's training programs
- Customized/modified courses
- Simulation methods

Green Personnel Employment Services

- Preparation for Green Economy workplace
- Educational coaching guidance services
- Internship/Apprenticeship Training
- Online Training - Certification
- Job Counseling Training
- Executive search, recruitment, placement Services and Testing/Evaluation Services
- Referral employment services

EXECUTIVE SUMMARY

Green Career Services is dedicated woman-owned small business providing green strategy development services, recycling and green jobs to Federal, State and Local government agencies. We are a leader in green job creation for the hard to employ people living in low wealth communities and young adults. We know that there is a large pool of human capital wealth that has not been engaged in the marketplace due to fast paced technological advancements, disconnection from social networks and low educational attainment. Over the past years, we have created employment options, technical literacy and community engagement with business and nonprofit partners for economic development and job creations. The collection, sale or donation of unwanted electronic provides a ROI us to employ those seeking work opportunities in the recycling industry, in processing materials for resale, in the set-up of Eco-TECH computer labs locally and globally and in the deconstruction of computer equipment, and in the training of warehouse management.

CORE COMPETENCIES

Services	Expertise
• Green Strategy Development	• Sustainable Community Engagement Events
• Green Job Opportunities	• Measureable Data and ROI Outcomes
• Environmental R2 Recycling & Collection	• Eco-TECH Computer Lab Set-up -Operation
• Warehouse Training & Operation	• Outreach Programs- Locally & Globally



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541620 Environmental Consulting Services
541611 Administrative Management and General Management Consulting Services
541690 Other Scientific and Technical Consulting Services
541310 Architectural Services
339999 Other Miscellaneous Manufacturing
541613 Marketing Consulting
541611 Administrative Management & General Management Services
562119 Other Waste Collection Services
611430 Professional and Management Development Training
611710 Educational Support Services
624310 Vocational Rehabilitation Services
518210 Data Processing, Hosting and Related Services
541513 Computer Facilities Management Services
541612 Human Resources and Executive Search Consulting Services
611420 Computer Training
541519 Other Specialized Design Services
541219 Other Accounting Services
3999 Manufacturing Industries
3999002 Miscellaneous Manufacturing Candle
39999905 Candles

Contact Us

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Atlanta, GA 30336

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